

JOLIET REGIONAL PORT DISTRICT
General Board Meeting
MINUTES
July 25, 2018

CALL TO ORDER: Chairman Dave Silverman called the meeting to order at 12:00.

ROLL CALL: **PRESENT** Dave Silverman
Jason Cox
Jim Klick
Ray Soliman
John Noak
Joe Strong
Herb Lande

ABSENT: Ron Kevish
David Hill
Tony Deliberto

GUESTS: Chris Lawson, Director of Aviation
John Gallo, Legal Counsel
Ron Hudson, Planning/Engineering
Lindsay Hausman, Planning/Engineering Associate

QUORUM: The Chairman declared a quorum and the Board was in session to officially conduct business.

APPROVAL OF MINUTES:

MOTION by Herb Lande to approve the Minutes of the meeting held on June 25, 2018 of the Joliet Regional Port District.
Second by Jason Cox. Resolution 2018-0018 passed.
7 Ayes, 0 Nays, 3 Absent

TREASURER'S REPORT , FINANCIAL REPORTS & BILLS AGAINST THE DISTRICT:

MOTION by Joe Strong to approve the unaudited Financial Statements and the Financial statements presented by the Joliet Regional Port District and Lewis University Airport dated June 30, 2018. Seconded by Ray Soliman.
Resolution 2018-0019 passed. 7 Ayes, 0 Nays, 3 Absent.

Motion by Joe Strong to approve the Chambers Conlon & Hartwell bill totaling \$ 3,008.26 Seconded by John Noak. 7 Ayes, 0 Nays, 3 Absent.

Motion by Jim Klick to approve the Tracy Johnson Legal bills totaling \$ 5,715.50 Seconded by Herb Lande. 7 Ayes, 0 Nays, 3 Absent.

Chris Lawson, Director of Aviation:

1. NASCAR financials were presented. The FAA traditionally will return some money since the rain date was not used. The event is expected to just fall short of break even.
 - Chris stated that he can't thank enough all the volunteers that came out. These people make the event run smoothly! He also thanked the Village of Romeoville Police and Fire and the Lockport Township Fire Protection District for all their continued involvement every year.
 - The NASCAR air force used to be as large as 115 aircraft. Many smaller planes. Now is down to 58 but much larger "small airliners". Fuel sales were down from previous year.
 - Very few Helicopters this year. Chris estimated 3 or 4 operations.
 - Tower counts were down with the date being moved to July when school is out.
 - This year on Sunday we had threatening weather with planes parked within 4'. A ramp expansion could save a bad situation. Will work hard on TIPS submittal.
 - On Friday we hosted a public control tower update meeting. Beth McCluskey, from IDOT was in attendance and we discussed our progress and the importance of an operating control tower at KLOT. Special thanks to John Grueling and Chuck Blatti of Blatti Aviation for their presentations and input to the meeting.
2. Chris asked permission to purchase a new "rough service" mower not to exceed \$ 20,000.
 - The unit we own to date is 15 years old and this unit mows approx. 200 acres per year.
 - The new unit is available on the NJPA/Sourcewell-the national purchasing co-op.

**MOTION by Joe Strong to approve the purchase of the new mower for a price not to exceed \$20,000. Seconded by Jason Cox.
7 Ayes, 0 Nays, 3 Absent.**
3. The RFQ for architectural/engineering services to design the control tower is in draft. If the Senate passes the FAA reauthorization act work will increase feverishly.

Ron Hudson, Planning and Engineering Report:

Ron Hudson passed out his written report at the meeting.

- 1) Master Plan, awaiting final phase from the FAA of the survey work data. Lindsay Hausman (Ron's Associate) was introduced. (Not related to Lou)
- 2) Final inspections are scheduled for August 1, 2018 for work that was done in 2017 #2 and #3 on Mr. Hudson's report.
- 3) Rehabilitate Taxiway B, Phase 2 between Taxiways C and E.
 - Project Bid opening August 3, 2018.
 - 4 bidders that have worked at LOT in prior projects are potential bidders.
- 4) Rehabilitate and expand terminal parking lot. (35 day contract)
 - Bids opened March 9, 2018
 - D Construction low bidder
 - Work expected to start in the middle/late August. Preconstruction can be scheduled once all the contracts are signed and exchanged.

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- 5) ATC, Design Bid Build process was explained to be the smoothest bid method to plan for due to the complexities that surround this potential project.
- 6) Concurrent Use Request Parcel 11/25 Non-Aviation Use, Work is underway to gain approval to lease to a non-aviation user, along with the Easement for Pinnacle Drive Road extension.
- 7) TIPS supplemental grant request. Sustainability projects. Staff will prepare qualified projects for submittal.

**MOTION by Ray Soliman to enter into Executive Session for the purpose of discussing long term land lease negotiations. Seconded by John Noak.
7 Ayes, 0 Nays, 3 Absent. No action was taken relating to the Executive Session.**

LEGAL: None

OLD BUSINESS: None

NEW BUSINESS:

ADJOURNMENT: Motion by Jim Klick to adjourn. Seconded by Jason Cox. Motion unanimously carried.

Respectfully submitted,

Steve Bixenmann
Secretary

NEXT REGULAR MEETING:

DATE: August 22, 2018
TIME: 12:00 Noon,
PLACE: Lewis University Airport
Conference Room