

**JOLIET REGIONAL PORT DISTRICT**  
**General Board Meeting**  
**MINUTES**  
**May 23, 2018**

**CALL TO ORDER:** Chairman Dave Silverman called the meeting to order at 12:04.

**ROLL CALL: PRESENT**

Dave Silverman  
Jason Cox  
Herb Lande  
Jim Klick  
Ray Soliman  
David Hill  
Tony Deliberto  
John Noak

**ABSENT:** Ron Kevish  
Joe Strong

**GUESTS:** Chris Lawson, Director of Aviation  
John Gallo, Legal Counsel  
Ken Carlson, Legal Counsel  
Ron Hudson, Planning/Engineering

**QUORUM:** The Chairman declared a quorum and the Board was in session to officially conduct business.

**APPROVAL OF MINUTES:**

MOTION by Jim Klick to approve the Minutes of the meeting held on March 28, 2018 of the Joliet Regional Port District.  
Second by Ray Soliman. Resolution 2018-0013 passed.  
8 Ayes, 0 Nays, 2 Absent

**TREASURER'S REPORT , FINANCIAL REPORTS & BILLS AGAINST THE DISTRICT:**

MOTION by Herb Lande to approve the Treasurer's Report and the unaudited Financial Statements presented by the Joliet Regional Port District and Lewis University Airport dated April 30, 2018. Seconded by David Hill.  
Resolution 2018-0014 passed. 8 Ayes, 0 Nays, 2 Absent.

Motion by Ray Soliman to approve the Chambers Conlon & Hartwell bill totaling \$ 3,029.44 Seconded by Jason Cox. 8 Ayes, 1 Nays, 2 Absent.

Motion by Jason Cox to approve the Quadrex Aviation bill totaling \$ 3,097.50 Seconded by Jim Klick. 8 Ayes, 0 Nays, 2 Absent.

**Chris Lawson, Director of Aviation:**

- 1.) KLOT was named the 2018 Reliever Airport of the Year. The award will be presented at the IATA conference held in Springfield. JRPD has received this award in 1993, 1998, 2014, 2005. The State letter is attached and in the board packets.
- 2.) Request funding from District reserves for the design and development stage of the control tower (Resolution 2018-0015). Staff is requesting permission to prepare the advertisement for RFQ packages to hire a design/architectural firm. Ron Hudson passed out 2 booklets: Practices for establishing contract completion dates for highways, Airport Owners guide to project delivery systems. These booklet's explain how to keep different bidding methods eligible for federal reimbursement. The State of Illinois cannot and will not participate financially in a building project.

MOTION by John Noak to approve the funding of this stage. Seconded by Herb Lande. Resolution 2018-0015 passed. 8 Ayes, 0 Nays, 2 Absent

**Ron Hudson, Planning and Engineering Report:**

Ron Hudson reviewed his written report that was included in the packets.

- 1) Rehabilitate Taxiway B, Phase 2 between Taxiways C and E.
  - 80% Design plans will be submitted on May 11 2018.
  - Project Bid opening August 3 2018.
- 2) Rehabilitate and expand terminal parking lot.
  - Bids opened March 9, 2018
  - D Construction low bidder
- 3) Pinnacle Drive was discussed.
- 4) Concurrent Use Request Parcel 11/25 Non-Aviation Use, Work is underway to gain approval to lease to a non-aviation user.

**LEGAL:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

Don Blasing handed out highlight pages and reported on the 2017 audit. Don noted that the District was in a very strong financial position, noting that the 125% coverage requirement for the District's bonded debt was exceeded by \$140,000 in 2017. This number has been substantially smaller in year's past. Don also noted that rental income had increased substantially with the addition warehouse rent on the South Creek parcel during 2017. Gross gallons sold increased from the previous year, though the gross profit had decreased slightly with rising gas costs.

MOTION made by Jason Cox to approve of the 2017 Audited Financial Statements, seconded by David Hill. Motion passed 8 ayes 0 naves

Chairman noted that the Board will conduct a special meeting in conjunction with the NASCAR weekend and various representatives about the tower development on Friday, June 29, 2018 at 10:00am.

**5/23/2018**

**Page 3**

**ADJOURNMENT:**      **Motion by John Noak to adjourn. Seconded by David Hill. Motion unanimously carried.**

Respectfully submitted,

Steve Bixenmann  
Secretary

**NEXT REGULAR MEETING:**

**DATE:**            **June 27, 2018**  
**TIME:**            **12:00 Noon,**  
**PLACE:**           **Lewis University Airport**  
                         **Conference Room**