

**JOLIET REGIONAL PORT DISTRICT**  
**General Board Meeting**  
**MINUTES**  
**October 24, 2018**

**CALL TO ORDER:** Vice Chairman Jim Klick called the meeting to order at 12:02.

**ROLL CALL:** **PRESENT** Jason Cox  
Jim Klick  
Ray Soliman  
Joe Strong  
Herb Lande  
Tony Deliberto  
John Noak  
David Hill

**ABSENT:** Dave Silverman  
Ron Kevish

**GUESTS:** Chris Lawson, Director of Aviation  
John Gallo, Legal Counsel

**QUORUM:** The Vice Chair declared a quorum and the Board was in session to officially conduct business.

**APPROVAL OF MINUTES:**

MOTION by Ray Soliman to approve the Minutes of the meeting held on August 22, 2018 of the Joliet Regional Port District.  
Seconded by Herb Lande. Resolution 2018-0023 passed.  
8 Ayes, 0 Nays, 2 Absent

**TREASURERS REPORT , FINANCIAL REPORTS & BILLS AGAINST THE DISTRICT:**

MOTION by Jason Cox to approve the unaudited Financial Statements and the Financial statements presented by the Joliet Regional Port District and Lewis University Airport dated August 31, 2018 and September 30, 2018 Resolution # 2018-0024. Seconded by David Hill. 8 Ayes, 0 Nays, 2 Absent.

Motion by Ray Soliman to approve the Chambers Conlon consulting bill totaling \$ 3,034.34 Seconded by David Hill. 8 Ayes, 0 Nays, 2 Absent.

Motion by Jason Cox to approve Tracy Johnson 3rd quarter legal fees totaling \$ 5,231.25. Seconded by David Hill. 8 Ayes, 0 Nays, 2 Absent.

**Public Comment:** Resignation letter submitted by Mr. Ron Kevish.

**Chris Lawson, Director of Aviation:**

1. Introduction of Dr. Dave Byers (via phone) offering a summary of the recently passed FAA reauthorization bill. Highlights of two important issues that can contribute to the Port District's efforts to construct a control tower at KLOT. 1.) The new law lifts the \$2,000,000. Cap on the amount of Federal AIP funds that can be used towards the construction of a control tower. 2.) The "Dan Lipinski" amendment was included in the passed legislation offering and giving a priority to the use of Federal funds to small airports who justify the construction of a control tower. Dr. Dave called this new legislation a "game changer" for airports with the same activity levels as KLOT across the nation.
2. With this passed legislation it makes sense to move to the next step and seek professional assistance and preparation of formal construction/bid plan package. This process will organize and provide a greater detail of a construction budget. The final draft RFQ was placed in the board packets and is intended to be advertised in both the newspaper and offered from the airport web site [www.flylot.com](http://www.flylot.com).
3. The RFQ submittals will be due November 29, 2018 for review and selection.

**MOTION by John Noak to advertise a Request for Qualifications for Architectural and Engineering Consultant Services for a new Air Traffic Control Tower for the Chicago-Romeoville Airport. Seconded by David Hill. 8 Ayes, 0 Nays, 2 Absent.**

1. Chris provided a power point showing the airport layout plan and the planned airport vehicle maintenance area. The staff currently has made a winter product storage facility out of an old aircraft astroport located close to homes in the college view subdivision. Staff has been working with Berti & Sons Construction to formulate a cost effective solution to construct a winter product building on the airport (in conformance with the airport layout plan) for salt, sand and liquid chemicals. Drawings of the proposed facility were presented to the board with a budget of \$230,000.

**MOTION by Ray Soliman to utilize Berti and Son's as Construction Managers to prepare construction plans and advertise a request for bids to construct a winter project storage facility as presented not to exceed \$ 230,839.00 subject to legal approval. Seconded by John Noak. 8 Ayes, 0 Nays, 2 Absent.**

**Engineering Report:**

- 1.) Ron handed out his project report and ran through the various stages of projects that are still open. A discussion regarding the resolution in new business with an explanation of the situation.

**New Business:**

**MOTION by John Noak to for the Chairman and Secretary to adopt resolution 2018-0025 which proclaims Zingong City China airport as a "Sister City" airport to the Chicago/Romeoville/KLOT airport. Seconded by Jason Cox. 8 Ayes, 0 Nays, 2 Absent.**

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**MOTION by Ray Soliman to adopt the Appendix (4) of the airport rules and regulations 2019 Rates and Fee Charges. Seconded by Herb Lande. 8 Ayes, 0 Nays, 2 Absent.**

**MOTION by Herb Lande for the Chairman and Secretary to execute and deliver A plat of easement for the Village of Romeoville to install a water main, etc. 2018-0026 Seconded by Jason Cox. 6 Ayes, 1 Nays, 1 Abstain, 2 Absent.**

**MOTION by John Noak to for the Chairman and Secretary to execute and deliver Amendment #01 to the Construction Phase Agreement for Consultant Services between the Port District and Hanson for IDA Project No. LOT-4425, as reviewed and approved by the IDA. Seconded by Ray Soliman. 2018-0027 8 Ayes, 0 Nays, 2 Absent.**

**MOTION by Joe Strong to adopt the Port District Insurance schedule as proposed by Andrew Facer for the 2019. Seconded by John Noak. 8 Ayes, 0 Nays, 2 Absent.**

**LEGAL:** None

**OLD BUSINESS:** None

**ADJOURNMENT:** Motion by John Noak to adjourn. Seconded by Jason Cox. Motion unanimously carried.

Respectfully submitted,

Steve Bixenmann  
Secretary

**NEXT REGULAR MEETING:**

**DATE:** November 14, 2018  
**TIME:** 12:00 Noon,  
**PLACE:** Lewis University Airport  
Conference Room