

**JOLIET REGIONAL PORT DISTRICT**  
**Board Officer Nominating Committee Meeting**  
**MINUTES**

**December 15, 2021 Port District Conference Room**

**CALL TO ORDER:**                    **Jim Klick** called the meeting to order at 11:45 am.

**ROLL CALL:**    **PRESENT**            Jason Cox  
   Jim Klick  
   Joe Strong

The group discussed and reviewed the 2021 slate of officers. The group unanimously recommended the 2022 proposed slate:

**Chairman David Silverman is in the 2<sup>nd</sup> year of a 3 year term**

**Jim Klick, Vice-Chairman, 1 year term**

**Steve Bixenmann, Secretary 1 year**

**Kevin Bixenmann, Treasurer 1 year**

**David Hill, Asst. Treasurer 1 year**

**Joseph Strong Asst. Secretary, 1 year**

**Legal Counsel: Tracy, Johnson & Wilson, proposed hourly fee \$175.00 per hour**

**MOTION by Joe Strong to close the Meeting. Seconded by Jason Cox.  
3 Ayes, 0 Nays, 0 Absent**

**Respectfully Submitted**

**Steve Bixenmann  
Secretary**

**JOLIET REGIONAL PORT DISTRICT**  
**General Board Meeting, 12-15-2021**  
**Meeting minutes**

**December 15, 2021 Port District Conference Room**

**CALL TO ORDER:** Chairman Dave Silverman called the regular meeting to order at 12:00.

PURSUANT TO ILLINOIS PUBLIC ACT 101-0640 AND DUE TO THE GOVERNOR'S DISASTER PROCLAMATION REGARDING THE COVID-19 PANDEMIC, THE NUMBER OF COVID-19 CASES IN WILL COUNTY AND THE CDC GUIDELINES REGARDING COVID-19, THE CHAIRMAN OF THE JOLIET REGIONAL PORT DISTRICT HAS DETERMINED THAT IN-PERSON MEETINGS ARE NOT PRACTICAL NOR PRUDENT. THEREFORE, THIS REGULAR MEETING OF THE JOLIET REGIONAL PORT DISTRICT BOARD WILL ALLOW REMOTE ATTENDANCE VIA GOTOMEETINGS.COM/OR AUDIO.

**ROLL CALL: PRESENT:**

Tony Deliberto  
Jason Cox  
John Gerl  
Jim Klick  
John Noak  
Dave Silverman  
Ray Soliman  
Joe Strong

**ABSENT:**

Todd Randich  
Dave Hill  
Derek Egan

**GUESTS:**

Ken Carlson, Legal Counsel - Via go to meeting  
John Gallo, Legal Counsel  
Steve Bixenmann, Port District Secretary  
Kevin Bixenmann, Port District Business Manager,  
Chris Lawson, Director of Aviation  
Mike Kadonaga, Port District, Operations Manager  
Ron Hudson, Primera Engineering

**QUORUM:**

The Chairman declared a quorum and the Board was in session to officially conduct business.

**APPROVAL OF MINUTES:**

**MOTION by Joe Strong to approve the Meeting Minutes of November 17, 2021. Secoded by Jason Cox. Resolution # 2021-0040 passed. 8 Ayes, 0 Nays, 3 Absent**

**TREASURERS REPORT, FINANCIAL REPORTS & BILLS AGAINST THE DISTRICT:**

**MOTION by Ray Soliman to approve the unaudited Financial Statements and the Treasurer's Reports of the Joliet Regional Port District dated November 30, 2021 as presented by staff. Secoded by John Noak. Resolution # 2021-0041 passed. 8 Ayes, 0 Nays, 3 Absent.**

**Bills against the District:**

1. Tai Ginsberg, November 2021 \$ 3,000.00

**MOTION by John Noak to approve the bill as presented. Seconded by Jason Cox. 8 Ayes, 0 Nays, 3 Absent**

2. R Berti & Sons, Restroom Renovation Payout # 8 \$ 47,019.60

**MOTION by Joe Strong to approve the bill as presented. Seconded by John Noak. 8 Ayes, 0 Nays, 3 Absent**

**Public Comment: None present-No comments**

**Committee Reports: None**

**Chris Lawson, Director of Aviation Report:**

- Staff is seeking permission to sell (2) Units #830 & #877 runway sweepers on Govdeals.com. Chris explained that staff was able to acquire 2 newer units that are believed to be able to be functional this season therefore he would recommend to sell these two units.

**MOTION by John Noak to adopt Ordinance number 2021-02 allowing staff to sell JRPD units #830 and # 877 on Govdeals.com. Seconded by Jason Cox. Ordinance was adopted. 8 Ayes, 0 Nays, 3 Absent.**

- Building #3 and Building #5 deal has fallen through. Cost projected to construct hangar #5 are currently exceed the original estimates. Staff will work to make sure all expenses are covered and return the earnest money. Hopefully the economic conditions calm and discussions will resume.
- Control tower update:
  - 1.) Three packages are advertised for a January 12, 2022 bid opening.
    - AWOS Secondary System Upgrade
    - Radio Package
    - Tower Cab Runway Light Control Panel installationBid results will be presented at the January 19<sup>th</sup> Board meeting.
  - 2.) Cab raising will occur as soon as possible. Path Construction is heating the shaft and they need to put the cab on to save the heat. It will likely be between the holidays. A public function will be difficult to plan during the holidays. Staff will get the word out to the board and an informal viewing will take place.

**Engineering Report:**

- Ron offered updates and a written report on the various construction projects. Project Closeouts are always a focus during the winter months. The D construction Taxiway project is an immediate focus. The latest taxiway B project Gallagher Asphalt job is the worst days over job in airport records.

**Legal/Legislative Report: No Report**

**Executive Session: None**

**OLD BUSINESS:**

1.) Report of the Nominating committee

Jim Klick made the following report of the nominating committee recommendation for the 2021 board slate of officers for consideration.

**Chairman David Silverman is in the 2<sup>nd</sup> year of a 3 year term**

**Jim Klick, Vice-Chairman, 1 year term**

**Steve Bixenmann, Secretary 1 year**

**Kevin Bixenmann, Treasurer 1 year**

**David Hill, Asst. Treasurer 1 year**

**Joseph Strong Asst. Secretary, 1 year**

**Legal Counsel: Tracy, Johnson & Wilson, proposed hourly fee \$175.00 per hour**

**MOTION by John Noak to accept the budget proposed by staff for 2022.  
Seconded by Joe Strong. Resolution 2021-0042 passed. 8 Ayes, 0 Nays,  
3 Absent**

**New Business:**

Chairman Silverman recommend an omnibus motion for (3) tax abatement ordinances as follows:

- 1) Ordinance 2021-02 Abatement of 2021 tax levy associated with the 2015 Alternate Bonds
- 2) Ordinance 2021-03 Abatement of 2021 tax levy associated with the 2019 Alternate Bonds
- 3) Ordinance 2021-04 Abatement of 2021 tax levy associated with the 2021 Alternate Bonds

**MOTION by Jim Klick to abate the (3) 2021 tax levy's associated with the outstanding bonds as listed. Seconded by Joe Strong. Ordinances 2021-03, 04 and 05 passed. 8 Ayes, 0 Nays, 3 Absent.**

**ADJOURNMENT: Motion by Jim Klick to adjourn. Seconded by  
Joe Strong. Motion carried unanimously.**

Respectfully submitted,

Steve Bixenmann  
Secretary

**NEXT REGULAR MEETING:**

DATE: January 19, 2021  
TIME: 12:00 Noon  
PLACE: Lewis University Airport, Executive Terminal