

JOLIET REGIONAL PORT DISTRICT
General Board Meeting, 10-27-2021
Meeting minutes

October 27, 2021 Port District Conference Room

CALL TO ORDER: Chairman Dave Silverman called the regular meeting to order at 12:02.

PURSUANT TO ILLINOIS PUBLIC ACT 101-0640 AND DUE TO THE GOVERNOR'S DISASTER PROCLAMATION REGARDING THE COVID-19 PANDEMIC, THE NUMBER OF COVID-19 CASES IN WILL COUNTY AND THE CDC GUIDELINES REGARDING COVID-19, THE CHAIRMAN OF THE JOLIET REGIONAL PORT DISTRICT HAS DETERMINED THAT IN-PERSON MEETINGS ARE NOT PRACTICAL NOR PRUDENT. THEREFORE, THIS REGULAR MEETING OF THE JOLIET REGIONAL PORT DISTRICT BOARD WILL ALLOW REMOTE ATTENDANCE VIA GOTOMEETINGS.COM/OR AUDIO.

ROLL CALL: **PRESENT:** Jason Cox
Tony Deliberto
Dereck Egan
Dave Hill
Jim Klick
John Noak, via go to meeting
Todd Randich
Dave Silverman
Ray Soliman
Joe Strong

ABSENT: John Gerl

GUESTS: John Gallo, Legal Counsel
Kevin Bixenmann, Port District Business Manager,
Steve Bixenmann, Port District Secretary
Chris Lawson, Director of Aviation
Mike Kadonaga, Port District, Operations Manager
Ron Hudson, Primera Engineering
Kevin Spitz,

QUORUM: The Chairman declared a quorum and the Board was in session to officially conduct business.

APPROVAL OF MINUTES:
MOTION by Ray Soliman to approve the Meeting Minutes of September 22, 2021.
Seconded by Jim Klick. Resolution # 2021-0028 passed. 10 Ayes, 0 Nays, 1 Absent

TREASURERS REPORT, FINANCIAL REPORTS & BILLS AGAINST THE DISTRICT:
MOTION by Joe Strong to approve the unaudited Financial Statements and the Treasurer's Reports of the Joliet Regional Port District dated September 30, 2021 as presented by staff. **Seconded** by Jason Cox. Resolution # 2021-0030 passed. 10 Ayes, 0 Nays, 1 Absent.

Bills against the District:

1. Tai Ginsberg, September 2021 \$ 3,000.00
MOTION by Joe Strong to approve the bill as presented. Seconded by Dave Hill. 10 Ayes, 0 Nays, 1 Absent

2. R Berti & Sons, Restroom Renovation Payout # 4 \$ 51,268.50
MOTION by Jason Cox to approve the bill as presented. Seconded by Joe Strong. 10 Ayes, 0 Nays, 1 Absent

3. Tracy, Johnson & Wilson Legal \$ 8,699.00
MOTION by John Noak to approve the bill as presented. Seconded by Jim Klick. 10 Ayes, 0 Nays, 1 Absent

Public Comment: None present-No comments

Committee Reports: None

Chris Lawson, Director of Aviation Report:

- Thanks to the Village of Romeoville for assistance and cooperation with the reconnection of the Water main in the tower area. Our work progress was slower than anticipated.
- No dates have been projected for the cab raising on the control tower due to the construction progress.
- Winter equipment preparations are underway.

Engineering Report:

- Ron offered updates and a written report on the various construction projects.

Legal/Legislative Report: John Gallo explained the details of the VAAL purchase of Hangar #3 and the Land lease/construction of Hangar #5, as the process has been extended. Mr. Gallo explained about the due diligence and they're in agreement to extend it for a 45 day period to tie up loose ends and complete the survey work.

Executive Session: None

OLD BUSINESS: Chairman Silverman congratulated Jim Klick for his induction to the Illinois Aviation Hall of Fame. Told the board that he was in attendance and what nice event that was held.

10/27/2021

Page 3

New Business:

- 1) Permission to enter into an intergovernmental agreement with Illinois Department of Transportation for an estimated \$443,360, with a federal share of \$166,666 for phase 1 of an Airport Master Plan.
Resolution# 2021-0032

MOTION by Joe Strong to proceed as presented. Seconded By Dave Hill. 10 Ayes, 0 Nays, 1 Absent

- 2) Permission to enter into an agreement with the State of Illinois Department of Transportation; for a grant from the "Statewide Planning & Research Program" for the Joliet Regional Port District to conduct a Strategic Marine and Port Master Plan study along the waterway and within the District.
Resolution #2021-0033

MOTION by John Noak to proceed with the study. Seconded By Ray Soliman. 10 Ayes, 0 Nays, 1 Absent

- 3) Permission to advertise "Request for Qualifications" to consider hiring a consulting firm to assist with the preparation of the Strategic Marine and Port Master Plan. Resolution#2021-0034

MOTION by Joe Strong to approve the bill as presented. Seconded By Tony Deliberto. 10 Ayes, 0 Nays, 1 Absent

- 4) Permission to go to Bid for Farm Lease for 2022. Resolution #2021-0035

MOTION by Dave Hill to advertise for bids. Seconded By Tony Deliberto. 10 Ayes, 0 Nays, 1 Absent

- 5) Motion to reject the September 28th 2021, Control Tower Radio Bid, Wolen, LLC. Resolution #2021-0036

MOTION by Jim Klick to reject the bid. Seconded By Dave Hill. 10 Ayes, 0 Nays, 1 Absent

- 6) Motion to allow staff to rewrite and rebid the Control Tower Radio Package. Resolution#2021-0037

MOTION by Ray Soliman to rebid for the equipment. Seconded By Joe Strong. 10 Ayes, 0 Nays, 1 Absent

- 7) Approval of Appendix 4 of our operating policies for the 2022 Budget.

MOTION by Jim Klick to reject the bid. Seconded By Joe Strong. 10 Ayes, 0 Nays, 1 Absent

- 8) Budget 2022

Kevin and Chris explained and presented an excel spread sheet on the monitor of how the hangar rents impact the budget and the estimated debt service coverage. The proposed 2022 budget will be formally presented in the November meeting for adoption.

10/27/2021

Page 4

ADJOURNMENT: **Motion by Ray Soliman to adjourn. Seconded by Joe Strong. Motion carried unanimously.**

Respectfully submitted,

Steve Bixenmann
Secretary

NEXT REGULAR MEETING:

DATE: November 17, 2021
TIME: 12:00 Noon
PLACE: Lewis University Airport, Executive Terminal