

**JOLIET REGIONAL PORT DISTRICT**  
**General Board Meeting, 8-24-2022**  
**Meeting minutes**

**August 24, 2022 Port District Conference Room**

**CALL TO ORDER:** Chairman Dave Silverman called the regular meeting to order at 12:01.

**ROLL CALL: PRESENT:**

Jason Cox  
Tony Deliberto  
Dave Silverman  
Jim Klick  
John Noak  
Todd Randich  
Derek Egan  
Ray Soliman

**ABSENT:**

Joe Strong  
John Gerl  
Dave Hill

**GUESTS:**

John Gallo, Legal Counsel  
Ken Carlson, Legal Counsel  
Steve Bixenmann, Board Secretary  
Kevin Bixenmann, Port District Business Manager  
Chris Lawson, Director of Aviation  
Ron Hudson, Primera Engineering

**QUORUM:** The Chairman declared a quorum and the Board was in session to officially conduct business.

**APPROVAL OF MINUTES:**

**MOTION by Tony Deliberto to approve the Meeting Minutes of July 27, 2022. Seconded by Jim Klick. Resolution # 2022-0026 passed. 8 Ayes, 0 Nays, 3 Absent**

**TREASURERS REPORT, FINANCIAL REPORTS & BILLS AGAINST THE DISTRICT:**

**MOTION by Ray Soliman to approve the unaudited Financial Statements and the Treasurer's Reports of the Joliet Regional Port District dated July 31, 2022 as presented by staff. Seconded by Jim Klick. Resolution # 2022-0027 passed. 8 Ayes, 0 Nays, 3 Absent.**

**Bills against the District:**

1. Tai Ginsberg, July 2022 \$ 3,000.00

**MOTION by John Noak to approve as presented. Seconded by Tony Deliberto. 8 Ayes, 0 Nays, 3 Absent**

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**Public Comment:** None

**Committee Reports:** None

**Chairman of the Board Report:** Chairman Silverman announced that the Port District will be soon setting a date for the public kick off meeting for the Strategic Marine and Port Master Plan. Staff will e-mail the details for the meeting. This will be a public event and the board will be invited to attend.

**Chris Lawson, Director of Aviation Report:**

- On Saturday the 20<sup>th</sup> the airport was hit with a damaging lightning storm. Many electrical systems have been damaged. Staff was still assessing the impact. Electricians have been called on scene.
- Austin Tyler work has started in hangars 300. 7 aircraft have been moved in the first phase of work. Photos of the work were shown to the board.
- Control tower occupancy has not been granted. Friday the 19<sup>th</sup> expected permit date.

**Engineering Report:**

- Austin Tyler work has started. All of the work is expected to be completed in early October.
- Ron gave an update on the status of the control tower occupancy permit. The contractor has been working on the fire pump and had difficulties in completing the work.

**Legal/Legislative Report:** None

**Old Business:** Legal has been working with Patrick Kelly and the legal from Ducere. A finance fee is still an issue in order to proceed. No action was taken. Legal will report back if there are any changes or updates.

**New Business:**

- 1) (D-Construction Job) Execute and deliver Amendment No. 01 to the STANDARD AGREEMENT FOR CONSULTANT SERVICES AT ILLINOIS AIRPORTS Between the JOLIET REGIONAL PORT DISTRICT, ILLINOIS and PRIMERA ENGINEERS, LTD. which has been thoroughly reviewed by IDOT Division of Aeronautics, we have determined that the amendment is warranted on the merits claimed in Form AER 2020. The revised Compensation Not-To-Exceed is to be increased by an amount of \$33,417.00 to bring the final Not-To-Exceed to an amount of \$145,082.00, with a new fixed fee of \$12,758.16. Federal and State participation are subject to availability of funds. Resolution 2022-0028

**MOTION by Jim Klick to approve the ordinance. Seconded by Derek Egan. 8 Ayes, 0 Nays, 3 Absent**

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Executive Session: None

ADJOURNMENT: Motion by Jim Klick to adjourn. Seconded by Todd Randich. Motion carried unanimously.

Respectfully submitted,

Steve Bixenmann  
Secretary

NEXT REGULAR MEETING:

DATE: September 28, 2022  
TIME: 12:00 pm  
PLACE: Lewis University Airport  
which is owned and operated by the  
Joliet Regional Port District  
Airport conference room