

JOLIET REGIONAL PORT DISTRICT
General Board Meeting 3-23-2022
Meeting minutes

March 23, 2022 Port District Conference Room

CALL TO ORDER: Chairman Dave Silverman called the regular meeting to order at 12:01.

PURSUANT TO ILLINOIS PUBLIC ACT 101-0640 AND DUE TO THE GOVERNOR'S DISASTER PROCLAMATION REGARDING THE COVID-19 PANDEMIC, THE NUMBER OF COVID-19 CASES IN WILL COUNTY AND THE CDC GUIDELINES REGARDING COVID-19, THE CHAIRMAN OF THE JOLIET REGIONAL PORT DISTRICT HAS DETERMINED THAT IN-PERSON MEETINGS ARE NOT PRACTICAL NOR PRUDENT. THEREFORE, THIS REGULAR MEETING OF THE JOLIET REGIONAL PORT DISTRICT BOARD WILL ALLOW REMOTE ATTENDANCE VIA GOTOMEETINGS.COM/OR AUDIO.

ROLL CALL: PRESENT:

Jason Cox
Tony Deliberto
Derek Egan, via go to meeting
Dave Hill, via go to meeting
Jim Klick
John Noak, via go to meeting
Todd Randich
Dave Silverman,
John Gerl
Ray Soliman

ABSENT:

Joe Strong

GUESTS:

John Gallo, Legal Counsel
Ken Carlson, via go to meeting
Steve Bixenmann, Board Secretary
Kevin Bixenmann, Port District Business Manager
Chris Lawson, Director of Aviation
Mike Kadonaga, Port District, Operations Manager
Ron Hudson, Primera Engineering
Kevin Spitz, Mead and Hunt
Stephen McLaughlin, Burns and MacDonald
Don Shaw, Lauterbach & Amen, LLP, Auditor

QUORUM: The Chairman declared a quorum and the Board was in session to officially conduct business.

APPROVAL OF MINUTES:

MOTION by Jim Klick to approve the Meeting Minutes of February 24, 2022 (Resolution # 2022-0008) and the Special Meeting Minutes of March 9, 2022 (Resolution # 2022-0009. Seconded by John Gerl. Resolution # 2022-0008 and Resolution # 2022-0009 passed.10 Ayes, 0 Nays, 1 Absent

TREASURERS REPORT, FINANCIAL REPORTS & BILLS AGAINST THE DISTRICT:

MOTION by Todd Randich to approve the unaudited Financial Statements and the Treasurer's Reports of the Joliet Regional Port District dated January 31, 2022 as presented by staff. Seconded by Ray Soliman. Resolution # 2022-0010 passed. 10 Ayes, 0 Nays, 1 Absent.

Bills against the District:

1. Tai Ginsberg, February 2022 \$ 3,000.00

MOTION by Todd Randich to approve as presented. Seconded by Ray Soliman. 10 Ayes, 0 Nays, 1 Absent

Public Comment: None present-No comments

Committee Reports: None

Chris Lawson, Director of Aviation Report:

- Chris provided an update on the progress of the construction on the Control Tower. Chris explained that the construction project administration is all set and the construction will be completed summer 2022. There are two key things that are needed to happen in order to staff the tower with controllers.
#1 The proposed FAA airspace configuration requires a NPRM with a 90-day comment period.
#2 The authorization letter from the FAA to Midwest Air Traffic Control to hire the controllers.

Engineering Report:

- Ron presented his report with an explanation of the various projects. Austin Tyler is the problematic project. Austin Tyler wants to back out of the project due to cost increases. Ron explained that this project was let and bid through the State of Illinois Department of Transportation process. The Bid bonds have been submitted with the signed contracts making it difficult to back out of the process. Ron will report back to the board with the results of the discussions.

Legal/Legislative Report: None

NEW BUSINESS: Audit Resolution for FY2021

- Don Shaw of Lauterbach & Amen, LLP, Auditors gave a presentation and brief review of the FY 2021 Audit.

MOTION by Jim Klick to approve the Joliet Regional Port District FY 2021 audit as presented. Seconded by Todd Randich. 10 Ayes, 0 Nays, 1 Absent

- Chairman Silverman reported that the Port District had received 5 submittals for advertised request for qualifications to conduct a Strategic Marine and Port Master Plan. The 5 firms that submitted a package:

Burns & McDonnell
Vickerman & Associates, LLC
EBP US, Inc.
WSP USA Inc.
Quetica

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The Chairman asked that all the packets be forwarded to the full board. He then named the following people to review and rank the submittals:

Dave Silverman
Chris Lawson
Kevin Bixenmann
Hugh O'Hara
Derek Egan

The Chairman will report back to the board next meeting.

Executive Session: None

ADJOURNMENT: Motion by Jim Klick to adjourn. Seconded by Jason Cox. Motion carried unanimously.

Respectfully submitted,

Steve Bixenmann
Secretary

NEXT REGULAR MEETING:

DATE: April 27, 2022
TIME: 12:00 Noon
PLACE: Lewis University Airport,
Executive Terminal